



Instructions for Electronic Deposits

IMPORTANT: Please provide a paper trail for the deposit. Please ensure the Property Address and the Buyer's name are referenced.

The Buyer or co-operating agent is to email tc@kwcomplete.com to advise the deposit has been made, referencing in the subject line of the email "Deposit-property address", and must send a screenshot of the payment or copy of the receipt of deposit with the property address/account number clearly visible.

For your convenience, you have 2 options for electronic deposits for your real estate purchase.

1. You can pay your real estate deposit by adding Keller Williams Complete Realty as a PAYEE through your online banking portal via Bill Payments.

IMPORTANT: PLEASE ENSURE YOU CHOOSE THE CORRECT KELLER WILLIAMS: **KELLER WILLIAMS COMPLETE REALTY** (or **KW Complete Realty Real Estate Trust**)

Account Number: Please add the address of the property you purchased.
StreetNumberStreetName with no spaces

- **8 character limit for TD**
- **20 character limit for all other banks**

Example: 610YorkB or 9300AirportRoad

(For homes with unit numbers please add the unit number to the end ie. 610YorkBlvd21, 610Yor21)

The following Financial Institutions have partnered with us as a Payee: CIBC, RBC, Scotiabank, BMO, TD, Meridian Credit Union & other affiliated Credit Unions.

If your bank is not listed above, please see option 2 as an alternate way to submit your deposit electronically.

2. You can send a WIRE TRANSFER by visiting your bank and providing the information below:

*****Please add \$17.50 wire transfer fee for each wire transfer in addition to the full deposit amount*****

Beneficiary: 1906351 ONTARIO INC. O/A KELLER WILLIAMS COMPLETE REALTY

Beneficiary Address: 1044 Cannon St. E., Hamilton, ON. L8L 2H7 Canada

Beneficiary Bank: MERIDIAN CREDIT UNION

Beneficiary Bank Address: 1187 Barton St. E., Hamilton, ON. L8H 2V4 Canada

Transit #: 00652 **Bank ID:** 837 **Account:** 000895902511

Swift Code: CUCXCATTVAN

Canadian Clearing Code: 080912010

Following the above instructions will enable us to identify your deposit and prompt us to generate a deposit receipt which will be sent to your Real Estate Agent within 3 business days of receiving funds into our Real Estate Trust Account.